

## NIH ERROR CORRECTION WINDOW CLOSING JANUARY 2011.

The two-day grace period to correct or address errors and/or warnings **after the deadline** has been eliminated by The National Institutes of Health (NIH) from the electronic grant submission process. This change takes effect for submission deadlines on or after January 25, 2011.

### • APPLICATIONS SUBMITTED WITH ERRORS AND WARNINGS

Applicants will still have two-business days to view and correct their assembled applications, as long as the submission occurs **at least two days before the deadline**. Therefore, we are requiring that grant applications be submitted at least two days before the deadline, to address errors and warnings.

### • APPLICATIONS SUBMITTED ERROR-FREE

Applications can be rejected if a change is required by the researcher. Please note this change must take place before the deadline to allow the application to be resubmitted and received error free by NIH before the deadline. Rejecting and re-submitting a changed/corrected application on the day of the deadline comes with great risk, as we cannot guarantee that NIH will receive the application by the deadline.

Example: If a grant proposal has a deadline of October 3, 2011 and the proposal is submitted on October 1, 2011, you have two days to address errors and warning and/or reject and make changes to meet the October 3rd deadline.

## ALERT

### WHY THIS ALERT?

This publication has been created to serve the purpose of informing researchers of new information, trends and concerns as they occur.



### Remember The “Rule of Two”

- Notify the Office of Research Administration of your intent to submit a grant, **two weeks** prior to the deadline.
- All documents must be received by the Office of Research Administration **two days** prior to submission.