

# Hunter College Office of Research Administration Information Alert

JUNE 2012  
ALERT # 13

## CHANGES IN GRANT SUBMISSION REQUIREMENTS AND OTHER PERTINENT INFORMATION

### RESPONSIBLE CONDUCT OF RESEARCH

CUNY has issued a mandate that all faculty, postdoctoral researchers, graduate and undergraduate students involved in research-related activities complete the Collaborative Institutional Training Initiative's (CITI) Responsible Conduct of Research Training. This requirement is effective August 1, 2012. A copy of this certification is required with all grant proposal submissions, whether it is an internal or external grant application. Your proposal is incomplete without a copy of this certificate.

Upon completion of the training, you will receive a certificate of completion. This certificate is valid for five years. You must take the CITI refresher course prior to the expiration in order to maintain your RCR training certification.

For more information on how to complete the CITI RCR training, please refer to <http://research.hunter.cuny.edu/citi%20responsible%20conduct%20of%20research.pdf>.

### NEW FWA NUMBER FOR HUNTER COLLEGE

A Federalwide Assurance (FWA) are assigned by the Office for Human Research Protections (OHRP) and designates which Institutional Review Board will review and oversee the research. Hunter College has a new Federalwide Assurance Number. Please use FWA00018648 on all proposals effective immediately.

### HUNTER COLLEGE - MINORITY SET-ASIDE GRANTS

Hunter no longer qualifies for minority set-aside grants as we are not classified as a Minority Serving Institution (MSI), a Hispanic Serving Institution (HSI) or Minority Institution (MI).

### HUNTER COLLEGE GRANTING PHD

Hunter College now sponsors or co-sponsors Ph.D. degrees in several disciplines. We are no longer eligible for many programs for Undergraduate Institutions or programs for institutions that do not grant the Ph.D. (e.g., NSF RUI).

**ALERT**

#### WHY THIS ALERT?

This publication has been created to serve the purpose of informing researchers of new information, trends and concerns as they occur.



### Remember

If in doubt, please contact us at (212) 772-4020 or [resadmin@hunter.cuny.edu](mailto:resadmin@hunter.cuny.edu).  
The Office of Research Administration is always here to assist.