

To: Faculty and Staff

From: Richard D. Pizer, Provost

Date: 2/4/03

Re: Institutional Review Board (IRB) Review of Classroom Practica

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To expedite the review of classroom research practica, the IRB has developed the attached form. This form is to be used for classroom exercises in which students will be engaged in the process of learning research techniques only.

Research practica are designed to give students an opportunity to practice various research methods such as interviews, observations, survey techniques, measurements of behavior (e.g., reaction time, speech, problem solving) as well as data analysis. These projects do not lead to generalized knowledge and may not be published.

It is suggested that these forms be completed at the beginning of the semester. The IRB will review the project and render its decision within 2 weeks of receipt. Questions may be addressed to Carolynn Julien, at (212) 772-4020. Completed forms should be forwarded to her in the Office of Research Administration, Room E1426.